



AVELINO

PERSONAL ON-SITE MANAGEMENT

MOVING TO PORTUGAL

We transform services into real experiences

About Us

Since 2011, we have been dedicated to receiving, welcoming, and directing guests to the best experiences and services in Portugal.

We have a natural drive to please others, by providing not only a highly professional, but also genuine and open-hearted service.



AVELINO



As such, we:

- 01 Guarantee a great new beginning in Portugal for every member of your family;
- 02 Enhance all your experiences in Portugal, whether on business or leisure;
- 03 Optimize your time as an interface between you and all the services you need;
- 04 Exceed your expectations, always going for the extra mile.

Portugal is our adored country, and we are very eager to guarantee that you like it as much as we do!



Our values, which guide our actions and define our approach, are:



Dedication

We do not rest until we make sure that your needs are completely fulfilled throughout your new life, also factoring in your personality, wishes and requests.



Collaboration

We are actively engaged in working to promptly address your requirements and guarantee a hassle-free personal experience in Portugal.



Quality

We are committed to recommending you the best-suited services, from our extensive local experience.



Respect

We respect your background and beliefs and incorporate your specific needs into the services.



Innovation

We are very dynamic and proactive, never stopping before a closed door.



FAMILY

- ❖ Help in setting up your everyday life (finding a good cleaner, the best gym, the most important loyalty and discount memberships, the most convenient surrounding stores, or even a gift for a loved one);
- ❖ Create a list of best suited doctors and hospitals;
- ❖ Support in school selection and in monitoring school affairs and school supplies' purchases;
- ❖ Suggest "what to do" in Portugal at any time adjusted to family profile;
- ❖ Plan holidays, weekends, book hotels, restaurants or other services.





HOUSE

- ❖ Support in finding a house (rental or purchase);
- ❖ Take handover of the keys and house documents;
- ❖ Contract utility services: Water, Electricity, Gas;
- ❖ Contract Home TV, Broadband, SIM cards and landline services;
- ❖ Contract home security system;
- ❖ Furniture : coordinate for delivery;
- ❖ Organize a cleaning company to do initial full deep clean before your arrival;
- ❖ Organize house details and goods necessary for your comfort upon arrival;
- ❖ Organize grocery shopping for your needs upon arrival;
- ❖ Search, interview and select house support staff;
- ❖ Train house support staff.





CAR SERVICES

- ❖ Organize chauffer driver pick-up Services;
- ❖ Car rental or purchase: find the best option to rent or buy.



KEY DOCUMENTS ORGANIZATION



- ❖ Create and organize all files (physical and on dropbox)
Family, House, Bank&Insurance and Car.



INSURANCES AND BANK ACCOUNT SET UPS



PERSONAL AND/OR BUSINESS
INTRODUCTIONS



OTHER SERVICES - PERSONAL ASSISTANCE ON HOLIDAYS

- ❖ This service is totally focused on anticipating needs and on making life easier in accessing the most suited experiences and services.
- ❖ We have had the privilege of exceeding expectations from people from all over the world.
- ❖ The enormous pride in our country drives us to excel in receiving foreigners so that they have a memorable experience, come back often and even become locals.





Exceeding expectations is what we live for

We never say no and that's why we got used to doing a little bit of everything. That's why we entered areas completely outside of our comfort zone. We did it with the same joy as a day-to-day service.

We accept every challenge, do our best and our goals are always achieved. Thank you to everyone who challenged us and continue to do so everyday.



LISBON - COMPORTA - PORTO - ALGARVE



HOW CAN WE HELP YOU?

WEARE@AVELINO.PT

WWW.AVELINO.PT

[+351 914 595 430](tel:+351914595430)

THANK YOU!

WE ALSO DO

CUSTOMER SERVICE TRAINING AND CONSULTANCY TO - HOTELS - CLINICS - RESTAURANTS - SHOPS

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